**Fanessa Bendall**

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**Education**

Bachelor of Science in Organizational Leadership Dec 2016

Wright State University - Dayton, OH

**Experience**

**Homeschooling**

Enon, OH Dec 2022 - Current

* Design lesson plans, assignments, rubrics, and keys
* Taught all classes along with independent living and home study classes
* Create virtual tools to assist with distance learning when unable to be at the same location

**District Executive**

Boy Scouts of America - Springfield, OH July 2021 - Dec 2022

* Worked with a volunteer board of directors and other community and business leaders to identify, recruit, train, guide, and inspire them to become involved in youth programs.
* My district had between 200-400 volunteers, the council has over 1 thousand volunteers.
* Achieved progress towards specific goals and objectives which include: program development through collaborative relationships, volunteer recruitment and training, fundraising, membership recruitment, Scoutreach Program, and retention.
* Developed programs with religious, civic, fraternal, educational, and other community-based organizations through volunteers.

**Head Cook- Summer Camp**

Boy Scouts of America May 2019 - Aug 2021

* Create a continuity binder to start the foundation of a training program
* Hand-designed SOPs, Build-tos, Ordering Guilds, Prep Sheets, Duty Checklist for all areas of the kitchen, Inventory Tracking Sheet, and Invoicing.
* Oversaw all aspects of kitchen management including
  + training, food ordering, food rotation, cleaning, food prep, food serving, loss management, and dining room layout and management.
* Created a menu that followed FDA Nutrition Standards
* Managed kitchen staff of four to ten people, mainly teenagers
* Upheld and enforced all health code standards
* Introduced an Allergy-Free Zone in the Dining Room, for participants with food allergies, to be able to safely store and prepare their own food.
* Prepared and served three hot meals a day that included hot and cold serving bars for all camp participants and staff

**Scoutreach Director**

Boy Scouts of America Feb 2021 - July 2021

* Facilitated a grant-funded after-school program based on the Boy Scouts of America's Cub Scout program
* Led the development of a program that
  + Conducted weekly meetings with the youth to do an activity, have a healthy snack, and receive a take-home item
  + Taught leadership skills through fun, games, and community service.
* Worked closely with community leaders, volunteers, and school staff to bring a strong supportive program.
* Created internal documentation processes for grant reporting
* After being promoted to District Executive another team member assumed the majority of the responsibilities of planning the meetings under my guidance
* Together we created a detailed program binder that included all Tracking sheets, Lesson plans with shopping lists and detailed instructions, and contact information for the volunteers who have helped in the past

**Intervention Specialist**

Ohio Virtual Academy - Enon, OH Sept 2020 - Jan 2021

Miami County ESC - Troy, OH Jan 2019 - July 2020

* Facilitated learning in the large classroom environment at Ohio Virtual Academy
* Taught 8th grade at Ohio Virtual Academy
* Cultivated a learning environment for small-group learning
* Encourage social and emotional growth.
* Established and upheld classroom management plan.
* Foster a positive work environment to ensure student learning.
* Wrote, managed, and followed all student's IEP
* Taught grades 3 through 12 at Miami County ESC

**Substitute Teacher**

Clark County ESC - Springfield, OH Sept 2018 - Jan 2019

* Primarily subbing in a behavior classroom at Southeastern Local.
* Operating within someone else’s workspace and maintaining their standard of learning.
* Successfully adapting to new surroundings every work day.
* Challenging students to stay on task and learn the material while the teacher is not present.
* Capitalize on all my skills to promote a growing and helpful learning environment.

**Sr. Research Specialist**

Assurant - Springfield, Ohio July 2017 - Sept 2018

* Analyze loan history to identify the root cause of multiple calls and provide resolution for the callers.
* Compile data from the prior month to present clients with current actions and resolutions.
* Cross-trained in all three clients and servicing systems in the department to maximize contribution.
* Mentored new team members to ensure their future success.